



Department for Environment and Community Services

To all residents of South Gloucestershire

Date : 6th February 2019
Your Ref :
Our Ref : Annual fees review
Enquiries to : Licensing Service
Tel: 01454 868001
E-Mail : licensing@southglos.gov.uk

Dear Sir/Madam,

Re: Consultation on the Council's proposed Licensing Service Fees and Charges for 2019/20

The Licensing Service is sending this letter as you currently hold an authorisation (licence, consent or permit) issued by South Gloucestershire Council. You may be aware, following unprecedented service demand since 2016, that the current Licensing Service fees and charges have been reviewed in the past few months, using the calculation model first introduced in 2017. The Regulatory Committee has agreed to consult on the proposed fees and charges for 2019/20.

After the full public consultation the approved Licensing Service fees and charges will be agreed by the Regulatory Committee on 28th March 2019 and commence on 1st April 2019.

The Council will consider all responses made during the public consultation period before finalising and publishing the fees and charges, as a service user your views are therefore sought.

If you wish to make a response to the consultation you should send your comments by no later than **23:59 hrs on Wednesday 6th March 2019**, to the Licensing Service at the above e-mail address, or via the consultation pages on the Council website at the following link. Responses can be in paper or electronic format but must be in writing.

https://consultations.southglos.gov.uk/consult.ti/licensing_2019/consultationHome

Copies of the proposed fees and charges can be obtained on request at the Licensing office, Broad Lane, Yate and also through the Council One Stop Shops at Kennedy Way, Yate; Rodway Road, Patchway and Civic Centre, Kingswood, and at South Gloucestershire Libraries. Internet access is available at the Libraries to view the consultation documents.

Should you have any further questions we advise that you contact a member of the Licensing Service on 01454 868001.

Yours faithfully,

Nigel Riglar
Director for Environment and Community Services